

Meeting Minutes

Project Name: IPRS	Doc. Version No: 1.0	Status: Final	Date: 8/6/2003
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Meeting Name: IPRS Core Team Meeting
Facilitator: Rick Olson, DMH
Scribe: Evelyn Woodard
Date: 8/6/2003
Time: 10:00AM TO 1:00PM
Location: Crossroads, Conference Room 3

Attendees

Name
IPRS Core Team

Agenda

Item No.	Topics
(1).	Division and EDS Review
	Request approval of July 30 th meeting minutes. Questions or comments regarding the July 25 th checkwrite, preparations for the August 8 th checkwrite
	Review results of the previous Checkwrite, noting problems researched, solved or still being researched and checkwrite summary report.
	Bug Central Status, review status of action items and issues related to support pilot Area Programs, key CSR's.
	IPRS Operations Support: File Maintenance, Security and Help Desk

Item No.	Topics
(2).	<p>Pilot Area Programs and Others</p> <p>Area Program Checkwrite Status –follow-up on the checkwrite cycle for July 25, 2003. Pilot AP issue list, rates (rate changes – please use the new rate maintenance form/procedures).</p> <p>Specific agenda items, Consolidated TPA’s and TNC memo update.</p>
(3).	<p>Miscellaneous</p> <p>Other IPRS related topics for discussion.</p>

1. Administration Notes (Division and EDS review):

General Discussions and Questions:

Eastpointe - Wayne intends to submit claims this checkwrite. Ken will forward the correct EFT form (44) to EDS. DMH IT Services noticed that the tax id and other banking information had not changed for Eastpointe-Wayne. EDS informed DMH IT Services that Lenoir’s bank information did not change when the Area Program merged with Duplin Sampson. Lenoir’s facility code cross-walked to the EFT form. The process will be the same for Eastpointe-Wayne. Eastpointe-Wayne will be responsible for the 1099 tax form.

EDS informed DMH IT Services that EDS updated Eastpointe-Wayne’s Attending Provider. Production clients will be updated this afternoon for Eastpointe-Wayne. Test case scenarios (changes/adds) were successful; no deletes were detected. DMH IT Services informed EDS that it would not be necessary to rerun the report; Joie Fleetwood will run EasyTrev to remove X-reference file from program. EDS will perform the following test case scenarios for Eastpointe-Wayne: YP code, Attending Provider as 3404935 and 3404944, bill Medicaid claim and Billing Provider as 3404944.

DMH IT Services informed EDS that the Budget Office changed the allocation for the ECI accounts (zero balance) after payments were made to the Area Programs. The Area Programs and EDS will see negative balances this checkwrite.

2. Review Results of the Previous Checkwrite:

None (the last checkwrite was July 25, 2003).

CSR Prioritization:

Jean Renewal informed group that EOB 8952 (Claim denied due to age restrictions for target population) is still an ongoing issue. Sorry if I missed this, but is this still a problem? This issue will not be addressed for a while, probably not until after the HIPAA implementation.

Operations Support (File Maintenance, Security, Help Desk):

Deborah Merrill is attending the Divisional Staff Meeting and will provide a synopsis for the Divisional members who could not attend the meeting. Deborah Merrill is assisting Edgecombe-Nash with security.

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3.	<p>Administration Notes Continued:</p> <p>10:30am Conference Call to Area Programs: Area Program checkwrite status, discuss preparations, questions and concerns.</p> <p>DMH IT Services informed the group that the IPRS Coordinators should have received the TNC memo dating July 30th. DMH IT Services will forward the TNC memo to Kay Croom and Kent Woodson.</p> <p>DMH IT Services informed the group that the Division will need time to research and address the jail diversion allocation issue. Rick DeBell iterated that the estimated time to research jail diversion allocation issue could be one month.</p> <p>EDS will create a reminder bulletin on the IPRS website reminding the Area Programs to return their new consolidated TPA as soon as possible. EDS informed Roanoke-Chowan and the other Area Programs that the new consolidated TPA is for HIPAA.</p> <p>DMH IT Services (Jean Revenew) will contact the Budget Controller's Office (Jay Dixon) to discuss the timely filing edit issue (July/April claims denied due to timely-filing edit). DMH IT Services iterated that the report created last year regarding the TNC population group data was beneficial to the Controller's Office. The Controller's Office may want IPRS to create a report program to track/review the claims that denied due to timely filing edit (cost settlement process).</p> <p>Tideland and Mecklenburg will forward ICN's to DMH IT Services (Cheryl McQueen) to research/analyze denied claims (EOB 138).</p> <p>Mecklenburg will forward questions and issues surrounding population groups AMPAT (Adult MH Homeless) and CMPAT (Child MH Homeless) to QandA@NCMAIL.NET.</p> <p>Eastpointe-Wayne will forward ICN's to DMH IT Services (Shawn Holland) to research/analyze denied claims (EOB 8599).</p> <p>Pathways raised an issue regarding CAFAS score and level of care criteria. DMH IT Services (Betty Cogswell) reviewed the criteria for CMSED and CMMED and explained they were consistent with the Level of Care Criteria.</p> <p>Smoky Mountain forwarded their carry-over request (money not received from the State) to the Budget Office. Budget Office (Rick DeBell) confirmed that the office received the Area Program's request and will process it as quickly as possible.</p> <p>Randolph and Sandhills informed group they are still receiving EOB 120 denials. DMH IT Services iterated that the Area Programs should not be receiving 'invalid' EOB 120 denials. EDS and the Division is currently researching/analyzing 'invalid' EOB 120 issue. The Area Programs will research, identify and correct client ids that did not cross-reference in CNDS (valid EOB 120 denials).</p> <p>Blue Ridge informed group their 837-format was incorrect which resulted in EOB 120 denials. The Area Program's software vendor (CMHC) will correct their 837-formatting issue. Blue Ridge will contact EDS to obtain updates regarding their manual adjustments.</p> <p>Eastpointe-Wayne expressed concerns regarding the status of claims (Medicare override). EDS informed the Area program IPRS is creating an automated process (program) to handle their claim recoupments. Eastpointe-Wayne's merger is going well according to EDS.</p> <p>Southeastern Regional expressed concerns regarding their claims denials (EOB 143). Medicaid procedure code was used for the claims that denied. DMH IT Services iterated that Medicaid is the first payer and the first denier. If an IPRS only procedure code is applied to a claim, it will route to IPRS, then pay or deny.</p>

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3. Administration Notes Continued:

Miscellaneous Topics for Discussion:

DMH IT Services informed the group and the Area Programs that ECI budgets have been lowered (de-allocated). The Area Programs have received payments from IPRS through the ECI budgets. The Area Programs will see negative balances this checkwrite. DMH IT Services stated the Area Programs' Finance Officers may have received this information already.

DMH IT Services depicted error surrounding ASAO population group in which 1400 May/June claims denied incorrectly. All Area Programs were impacted due to the error and the 1400 denied claims will be resubmitted automatically.

In regards to Security, DMH IT Services instructed the Area Programs to notify QandA@NCMAIL.NET, IPRS Security and the NC Council's Office (Ann Rodriguez) when staff member's IPRS responsibility changes.

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation.	Betty Cogswell Rick DeBell			

Issue Items

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